

Jackson Rayball

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Education and Training

Bachelor of Science, Public Health

University of North Carolina at Charlotte, Charlotte, NC

December 20XX

CPR and First Aid certified

Cone Moses Hospital, Greensboro, NC

May 20XX

CNA licensure

Gaston College, Dallas, NC

June 20XX

Public Health Experience

Hotline Health Educator, Greensboro, NC

City of Greensboro

October 20XX – Present

- *Bullet of key activities or responsibilities (each bullet starts with an action verb and show what you did, how/why, and results)* Maintained confidential call logs and consulted with health education team weekly about unusual or potentially problematic calls.
- Respond to callers' questions about immunizations, communicable diseases, personal health care, exercise, nutrition, sexuality, and teenage parenting
- Research, write, and update 27 health informational pamphlets, including the debate about autism and immunizations.
- Deliver 40 presentations on a variety of health-related topics at local churches, health fairs, and free clinics. Topics including smoking cessation, HIV prevention, organ donation, and teen parenting.

Wellness Program Intern, Charlotte, NC

Center for Wellness Promotion at UNC Charlotte

January 20XX – May 20XX

- Assisted in the development of educational curriculum and marketing tools for a 12-week wellness program
- Collaborated with five team members to host UNC Charlotte's Alcohol Awareness Month
- Facilitated evening programming for residence halls and Greek Life
- Managed all social media accounts, posting new content daily to keep students engaged and interacting with the office
- Created content for the Monthly Newsletter revolving around how students create healthy habits

Exercise Volunteer, Greensboro, NC

Close to the Heart Physical Rehabilitation Center

August 20XX – December 20XX

- Observed and assisted physicians, nurses, respiratory therapists, and nutritionists with cardiac, asthma, tuberculosis, cancer, and cystic fibrosis patients.
- Performed pulmonary function testing, pulmonary stress testing and evaluation, exercise provocation, and methacholine Challenge Testing.

Certified Nursing Assistant, Charlotte, NC

Atrium Hospital

June 20XX – April 20XX

- Assisted nurses and physicians to care for patients in all units of the hospital.
- Duties included assessing vital signs, delivering medications, assisting patients with eating, dressing, bathing, and elimination functions, setting up IVs, transporting patients, and changing bed linens.

Skills:

Computer: Word, Excel, Outlook, PowerPoint

Language: Spanish, fluent, verbal and written